

Planning and Zoning Administrator, Village Of Wesley Chapel, Pop. 8,800 (Suburb of Charlotte in Union County)

To Plan and Administer The Land Use Ordinances. Includes Review of Site Plans and Subdivision Plats; Processing of Zoning Permits, Re-Zoning, Conditional Use, and Variance Applications; Preparation of Planning Reports, Researching and Writing Ordinance Amendments; Presentations to Planning Board, Board of Adjustment, and Council. Maintain/Update GIS Database. Investigate Code Violation Complaints.

Strong Communication Skills to Work With Developers, Property Owners and Residents. Knowledge of Planning Principles/North Carolina Planning Law, Organizational Skills, Writing Skills and Proficiency in Computer Applications Including ARCGISs. Position Reports to the Mayor. Bachelor's Degree in Planning, Public Admin. or Related Field and a Minimum of 4 Years Professional Planning/Zoning Experience. Salary Doq. Benefits Package Provided. EOE, Non-Exempt. Submit Cover Letter and Resume By August 21, 2020
To: Clerk@Wesleychapelnc.Com or to Cheryl Bennett, Clerk, Village Of Wesley Chapel, 6490 Weddington Road, Wesley Chapel, NC 28104.