

Intern – Hazard Mitigation/Resiliency Planner

Location: Durham, North Carolina

Job Description

On-call (20-40 hours per week) intern position in Wood's highly-regarded Hazard Mitigation program to support hazard mitigation, resiliency, and floodplain management services and other comprehensive planning opportunities for state and local governments and other clients.

Responsibilities

- Working in a team environment to support the development of Hazard Mitigation Plans that meet Disaster Mitigation Act of 2000 (DMA 2000) standards. This includes:
 - Perform risk assessment analyses on hazard data and write significant portions of planning documents
 - Evaluate clients' existing mitigation "capabilities" through on-line research of local plans, regulations, policies and programs, and review of programs and documents
 - Support planning team for development of committee and public meeting materials
 - Oversee data collection and documentation from clients (state and local government)
 - Assist with the identification and description of cost effective, technically feasible, and environmentally sound mitigation actions (projects)
- Assist with National Flood Insurance Program (NFIP) and floodplain management projects
- Provide research and writing tasks as necessary to support a wide range of planning (e.g. comprehensive planning) and resiliency projects
- Supporting public and stakeholder engagement activities

Knowledge and Qualifications

- Bachelor's degree in planning, emergency management, civil/environmental engineering, geography, environmental science, or related field.
- Strong work ethic, self-motivated and capable of independent work, but demonstrated ability to work on project teams.
- Strong writing and document preparation skills a must; strong MS Office skills, particularly related to planning documents (Word, Excel, PowerPoint). Work sample will be required.
- Experience developing or reviewing DMA 2000 hazard mitigation plans preferred.
- Knowledge of FEMA programs preferred, including working knowledge of federal pre- and post-disaster grant programs including HMA, BRIC, HMGP, FMA and CDBG-DR.
- Knowledge of Hazus/GIS, FEMA Benefit Cost software, EMAP, NFIP and CRS a plus.
- Experience with one or more of the following is a plus: hazard mitigation planning, community rating system, comprehensive planning, recovery planning, climate change adaptation planning, resiliency planning, emergency operations planning, energy assurance planning, and business continuity planning.

If interested, send resume, cover letter, and work sample to Abby Moore (abigail.moore@woodplc.com)