



### Organization Overview:

The Appalachian Regional Commission (ARC) is an economic development agency of the federal government and 13 state governments focusing on 420 counties across the Appalachian Region. ARC's mission is to innovate, partner, and invest to build community capacity and strengthen economic growth in Appalachia to help the Region achieve socioeconomic parity with the nation. [www.arc.gov](http://www.arc.gov)

### Responsibilities:

ARC seeks a Program Analyst [Infrastructure] to manage Federal grants and provide technical assistance to communities and potential grant applicants on developing strategic infrastructure-related investments. The portfolio of this role will be investments primarily related to physical infrastructure (water, sewer, etc.), downtown redevelopment, natural/cultural infrastructure and broadband development initiated by the thirteen state partners and collaborating with federal and state administering agencies, Local Development Districts (LDDs), ARC grantees, and other community-based organizations throughout Appalachia. This position reports to the Division Director.

### Required Qualifications:

- Experience in community economic development, with an emphasis on rural areas and an appreciation for barriers in rural areas and an ability to creatively pursue solutions suited to low-income rural areas
- Experience in one or more of the following areas: building construction, site development, downtown/Main Street development, natural resource management, water resource management, energy-related development, broadband deployment and brownfield development
- Grants management processes and techniques consistent with sound business and industry practices including ability to monitor and administer assigned grants and develop specialized agreements for grants
- Ability to facilitate diverse groups and individuals, including federal, state and local partners, to advance their goals in a consultative and collaborative manner.
- Ability to thrive in a collaborative environment and bring an energetic and innovative approach to his or her work
- A Bachelor's degree or higher degree in a related field
- Successful completion (prior to hire) and maintenance of background security review
- Ability to travel (25%)

### Why ARC?

ARC offers a collaborative work environment, a convenient location near Dupont Circle, and a competitive benefits package which includes health insurance, retirement, paid time off, commuting subsidy, professional development, etc. This is not a federal position; however, if a federal employee is selected for this position and transfers without a break in service of more than three calendar days, he or she may be able to continue his or her retirement and life/health insurance benefits. ARC generally follows the General Schedule Salary Table of the Federal government. ARC's grades denoted by "NF" are equivalent to the federal grade(s) on the GS chart.

Apply: <https://appalachianregionalcommission.applytojob.com/apply/hhHAJrnjrW/Program-Analyst-Infrastructure>

ARC is an equal opportunity employer. If you need a reasonable accommodation for any part of the application and hiring process, please contact Allison Thiriez at 202.884.7712 or at [hr@arc.gov](mailto:hr@arc.gov)