



VACANCY ANNOUNCEMENT

VACANCY ID#	POSTING DATE	CLOSING DATE
PL055001-200601	8/10/2020	9/10/2020
JOB TITLE	Planner III (Lead Planner)	
DEPARTMENT	055/Planning	
STATUS	<input checked="" type="checkbox"/> Full-time <input checked="" type="checkbox"/> Classified Service* <input type="checkbox"/> Exempt Service <input type="checkbox"/> Part-time/Temporary/Seasonal	
SALARY GRADE *	Biweekly Minimum \$1,835.73 Biweekly Maximum \$2,793.29 Annual Minimum \$47,728.98 Annual Maximum \$72,625.54 <i>*Salary may be commensurate with experience within this assigned range*</i>	
<p>*NOTICE: Competitive written examination may be required for this position and eligible candidates will receive notification of scheduled examination location and time via EMAIL, or U.S. Mail where email information is not provided on employee application or resume.</p>		
ESSENTIAL DUTIES & RESPONSIBILITIES	<ul style="list-style-type: none"> This Lead Planner position is responsible for managing and performing professional Community Development Planning functions associated with zoning, annexation, and implementation and updating of comprehensive planning. Provide ethical leadership in the day to day activities of the planning department including supervision of Planning Department personnel. This will include providing a clear and concise vision for the community through public engagement. Coordinates the development of comprehensive plans; coordinates updates and implementation through the selection of consultants when needed and steering various committees. Work with developers, architects and engineers on a diverse selection of projects. <p>*Job description available upon request or at our website – www.decaturalabamausa.com</p>	
MINIMUM QUALIFICATIONS	<ul style="list-style-type: none"> BS degree in Urban Planning and Development, Public Administration, or other course of study related to this occupational field. At least seven to ten years' prior experience or service in a similar position, including lead or supervisory duties. Requires proficiency in Microsoft office products such as Outlook, Word, Excel and Adobe; GIS highly desirable. Possession of current AICP (American Institute of Certified Planners) certification, OR willingness to obtain as part of professional development plan as defined by the Director of Development. 	
HOW TO APPLY**	<p><i>The City of Decatur is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, disability or any other protected status.</i></p> <p>Employment Applications are available on our website at www.decaturalabamausa.com, or from the Human Resources Department at City Hall-2nd Floor Tower, 402 Lee St NE, Decatur, AL 35602.</p> <p>Completed employment application, with current resume (if available), must be returned to the City of Decatur Human Resources Department by the posting closing date. May be delivered in person or:</p> <p style="text-align: center;">Mailed to: P. O. Box 1984, Decatur, AL 35602 Emailed to: employment@decatur-al.gov Faxed to: (256) 341-4895 The Human Resources Department may be contacted at (256) 341-4890</p>	

****Due to the volume of responses received, we will not be able to provide a status of consideration. Candidates who have been selected for the next step in the review process will be notified.**